

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
February 12, 2018**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1800 hours by President Boudreau.
2. Board Members present were President Boudreau, Director Abrott and Director Myers. Chief Loveberg was also present, along with several other SVFPD members.
3. **Review and adoption of agenda:** President Boudreau moved to adopt the agenda as presented. Director Abrott seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on January 8, 2018 were submitted by President Boudreau for approval as written. President Boudreau moved to approve the minutes as presented. Director Myers seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
 - None.
6. **Accounts Payable:**
 - a. ARC Health & Wellness \$514.09
 - b. ARC Health & Wellness \$300.57
 - c. ARC Health & Wellness \$389.09
 - d. AT&T Wireless \$29.76
 - e. AT&T Wireless \$30.27
 - f. Channing Bete \$480.40
 - g. Channing Bete \$247.39
 - h. Coaching Systems \$529.39
 - i. Fire Engineering \$24.00
 - j. Frontier \$161.45
 - k. Frontier \$162.03
 - l. High Desert Internet \$75.00
 - m. High Desert Internet \$50.00
 - n. IAFC \$279.00
 - o. International Code Council \$287.50
 - p. Jim Menesini Petroleum \$399.16
 - q. Jim Menesini Petroleum \$601.48
 - r. Lambda Communications \$89.40
 - s. Life-Assist \$166.08
 - t. Life-Assist \$249.30
 - u. LN Curtis \$184.95
 - v. Mangiaracina, Michael \$15.00
 - w. MF Barcellos \$508.49
 - x. MF Barcellos \$689.58
 - y. NV Energy \$71.47
 - z. NV Energy \$48.75
 - aa. NV Energy \$151.54
 - bb. NV Energy \$68.08
 - cc. Orkin \$360.00
 - dd. Orkin \$360.00
 - ee. Penguin Mgmt (EDispatches) \$948.00

ff. Quill \$75.97
gg. Quill \$469.87
hh. Quill \$38.30
ii. Quill \$12.76
jj. Ram Software Systems \$3000.00
kk. Renner \$36.50
ll. Rowe & Hales LLP \$1160.00
mm. Sciarani & Co. \$5000.00
nn. Rowe & Hales LLP \$1300.00
oo. Sierra Scoop Inc. \$78.19
pp. Smith Valley Garage \$466.76
qq. Smith Valley Garage \$65.50
rr. Smith Valley Garage \$213.75
ss. Smith Valley Volunteer Rescue, Inc. \$140.00
tt. Smith Valley Volunteer Rescue, Inc. \$12.00
uu. Tailoredwear Inc. \$206.00
vv. Walker River Mechanical Corp. \$1592.25
ww. Walker, Summer \$15.00
xx. Wells Fargo \$306.25
yy. Wells Fargo \$111.90
zz. Witmer Public Safety Group \$31.43
aaa. Zoll Medical \$1799.58

- President Boudreau moved to accept the accounts payable as reviewed and presented. Director Abrott seconded, and all were in favor. The motion passed. The claims were approved as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$2096.14. In addition, we received \$500.00 in donations, \$1545.00 in sales and rentals, \$1169.41 in plan review fees, and \$1176.19 in reimbursements. President Boudreau moved to accept the accounts receivable. Director Abrott seconded, and all were in favor. The motion passed.

8. Correspondence Received:

- Letter from Senator Dean Heller regarding the Comprehensive Operations, Sustainability, and Transportation Act (H.R.3729). Senator Heller affirmed his commitment to working to ensure all Nevadans continue to have access to the emergency services they need and deserve.

9. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.

- RN Fulstone Co. has hauled material out of the pit, although additional material remains. Discussed plans to dispose of remaining debris.
- Director Myers recommended we consider alternative plans in the event we continue to experience delays.

10. Discussion and possible action to grant administrator access for District Wells Fargo Visa Cards to Administrative Assistant Summer Walker and District Fire Chief Rob Loveberg.

- This action allows an authorized representative to perform administrative functions on the credit card accounts as needed. This would allow the District to receive rewards points for credit card usage.

- President Boudreau moved to grant administrator access for District Wells Fargo Visa Cards to Administrative Assistant Summer Walker and District Fire Chief Rob Loveberg. Director Myers seconded, and all were in favor. The motion passed.

11. Status of the sale and/or disposal of previously surplussed 1986 GMC 7000 Rescue (Squad 40).

- Chief Loveberg has not had time to complete this project.

12. Review, discussion, and possible approval of the Fiscal Year 2018/2019 Tentative Budget.

- Chief Loveberg asked if any Board members desired compensation. All declined.
- Discussed current YTD Budget Report.
- Discussed budget categories, including those categories that are or are projected to be over budget.
- Discussed budget categories we should consider increasing.
- We should have a draft of the tentative budget next month.

13. Review, discussion, and possible action regarding updating the Smith Valley Fire Protection District Strategic Plan.

- We will need to review schedules for capital projects and apparatus purchases, strategies to address response needs during the weekdays, and a succession plan for leadership staff.

14. Fire Chief's Report:

- 15 calls to-date.
- We are scheduling interviews for the Apparatus Readiness Technician for next Thursday. We currently have 4 applicants to interview. The goal is to hire by March 1.
- We are participating in the Northern Nevada Committee meeting regarding the IFC and International Wildland Urban Interface. Will recommend amendments. We must adopt standards no less stringent than what the State adopts. Discussed possible impacts to building codes (i.e. sprinkler requirements).

15. Discussion and possible action on the status and repair of District equipment:

- Electrical issues on Rescue 42 remain
- Other minor issues
- Issues with batteries in Tender 42 and Utility 40 are being addressed.

16. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- We have received survey information for Station 40. We can now identify the places where the water is not draining. The civil engineer will be working on a solution for us.
- Locating septic system at Station 42, which will have a bearing on the water tank and station expansion projects.
- No progress on grindings for Station 40 parking lot.
- Need to talk to County's facility manager regarding the generator.
- Toilet at Station 42 needs repair. There is also a rodent issue at Station 42.

17. Smith Valley Fire District Volunteer Comments:

- None.

18. Board Member Comments:

- Director Abrott handed out materials from our Open Meeting Law training class.
- The County is getting ready to move the repeater on Lobdell.
- Director Abrott asked if we sent a donation acknowledgment for the recent \$500. Chief Loveberg replied that we did.
- Director Abrott asked about our internet service at the stations. Chief Loveberg replied that it has been acceptable.

19. Public Comment:

- None.

20. Requests for items to be placed on future meeting agendas:

- Budget

21. Action to adjourn:

- President Boudreau moved to adjourn. Director Myers seconded, and all were in favor. The meeting was adjourned at approximately 1920.

Respectfully submitted,
SW, Administrative Asst.